

Course Cross Listing

If you are teaching more than one section of the same course, you have the option to cross list that within Blackboard Vista. This also applies to those courses that are already cross listed during a semester term, as some courses have undergrad and graduate components. The benefit of having your course cross listed is that you can manage all sections through one course. If you would like to have your course(s) crosslisted please follow the steps below.

[Activate all of the courses](#) that are associated with the crosslist by doing the following steps:

1. Create a BASIC template for that course(s) that will be the primary or main course. (You can also create BLANK templates for these courses if you are using content from a previous semester.)
2. Create a BLANK template for all the other courses you want to crosslist with the main course.
3. [Contact us via email](#) and tell us which course you would like to be the primary section and those you wish to be cross listed. Once we do the cross listing it will look something like this on your Course List. "Econ 1050-001 - sp08 Crosslist" You will only see the primary course show up and not all of the sections.

NOTE: If you are going to use the calendar tool or announcement tool in Blackboard Vista, have us cross list your courses first before you add any entries. If your calendar is already done and we cross list your course you will lose those entries.